

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Sole Source Beverage Update

ITEM NO.: 4J

PREPARED BY: Patty Sullivan
Director of Budget and Grants

MEETING: January 10, 2006
ACTION DATE: None

Cindy Sonntag
Research Analyst

ACTION REQUESTED BY THE SUPERINTENDENT: None – Information Only

KEY POINTS:

- Stafford County Public Schools' goal in pursuing sole source beverage vending is to increase the revenues for all the schools by issuing a consolidated contract for the school division and eliminating the individual contracts that are currently in place.
- After receiving responses to a Request for Proposal (RFP) for a beverage broker, it was determined that it would be more economical for SCPS to issue its own RFP directly to the major drink manufacturers.
- This project had essentially been on hold during the transition period in the Finance Department that included the hiring of an Assistant Superintendent of Financial Services and a Research Analyst.
- Research on vending beverage contracts required updated information. This new information will now take into account the number of vending machines at each location, current volumes, commission information to include sign-on bonuses, if any, and commission percentages by item by location.
- In conjunction with accumulating updated information, an RFP that had previously been provided in draft form is being reviewed, rewritten, and finalized. Prior to submittal to the major drink manufacturers, it will be evaluated by Nutritional Services.
- Subsequent to receiving responses, the proposals will be reviewed and SCPS will move forward to choose a vendor in a timely manner.

SCHOOL BOARD GOAL #8: Provide School Board leadership in advocating for adequate funding in support of Stafford County Public Schools.

FUNDING SOURCE: N/A

AUTHORIZATION REFERENCE: N/A